



**OFFICIAL MINUTES OF THE OXFORD MAYOR AND COUNCIL MEETING
REGULAR SESSION
MONDAY, OCTOBER 3, 2022 – 7:00 PM
Oxford City Hall**

ELECTED OFFICIALS PRESENT:

David Eady – Mayor
George Holt – Councilmember
Jim Windham – Councilmember
Lynn Bohanan – Councilmember
Jeff Wearing – Councilmember
Laura McCanless – Councilmember
Mike Ready - Councilmember

APPOINTED/STAFF PRESENT:

Bill Andrew – City Manager
Marcia Brooks – City Clerk/Treasurer
Jody Reid – Utilities/Maintenance Supervisor
C. David Strickland – City Attorney

OTHERS PRESENT: None

1. The meeting was called to order by the Hon. David Eady, Mayor.
2. Pledge of Allegiance
3. **Jeff Wearing made a motion to accept the Agenda for October 3, 2022. George Holt seconded the motion. The motion was approved unanimously (7/0).** (Attachment A)
4. **Jeff Wearing made a motion to accept the Consent Agenda for October 3, 2022. George Holt seconded the motion. The motion was approved unanimously (7/0).** (Attachment B)
5. Mayor's Announcements
Mayor Eady mentioned that the Annual City Council Retreat is scheduled for November 4, 2022, 9 am – 4 pm. Lunch will be catered by Bon Appetit.
6. **Citizen Concerns**
None.
7. **Consider for Approval the DRAFT Complete Streets and Trails Plan** (Attachment C)
Mayor Eady stated that all necessary changes were made and are reflected in the latest version. Some changes were not made by NEGRC because they are discretionary when the City Council decides to implement them. The plan can also be amended at a later time. Mayor Eady recommends that the City Council approve the plan so it can be submitted with the GOSP Grant application.

Mike Ready made a motion to approve the Complete Streets and Trails Plan. Laura McCanless seconded the motion. The motion was approved unanimously (7/0).

8. **Consideration for Outsourcing Printing and Mailing of Utility Bills** (Attachment D)

Jeff Wearing made a motion to approve staff's recommendation to enter into an agreement with Harris Local Government for these services. Mike Ready seconded the motion. The motion was approved unanimously (7/0).

9. **Consideration of City Code Changes recommended by the Oxford Planning Commission** (Attachment E)

Jim Windham made a motion to table this issue pending receipt of marked up versions of the proposed changes. George Holt seconded the motion. The motion was approved unanimously (7/0).

10. **Authorization for Mayor to Execute a Contract with JusticeOne (formerly Courtware)** (Attachment F)

Jim Windham made a motion to authorize the Mayor to execute a contract with JusticeOne. George Holt seconded the motion. The motion was approved unanimously (7/0).

11. **Recommendation for Bid Award with the North Emory Street Sidewalk Project** (Attachment G)

Jim Windham made a motion to award the contract for the North Emory Street Sidewalk Project to Peach State Construction for \$1,456,875.30. Jeff Wearing seconded the motion.

The motion was approved unanimously (7/0).

Mayor Eady stated that staff will discuss incorporation of the work for repair/replacement of the sidewalk from the post office to West Soule Street with Keck + Wood using budgeted capital improvement funds and will report back to the City Council on this additional work.

12. **Resolution in Support of Oxford's Pre-Application from the Georgia Outdoor Stewardship Program (GOSP)** (Attachment H)

Mayor Eady explained that the resolution states that the City intends to commit matching funds as required when applying for the GOSP grant.

Laura McCanless made a motion to approve the resolution. Jim Windham seconded the motion. The motion carried unanimously (7/0).

13. **Discussion on Purchase of a New Leaf Vacuum** (Appendix I)

Jody Reid informed the City Council of an urgent need to replace the City's defunct leaf vacuum. The City has been using Porterdale's 12-inch vacuum, and it does not adequately do the job. The engine and parts are no longer made for the City's model. It has also been repaired numerous times.

The City's model is an 18-inch vacuum with a 74-hp motor. Only one replacement can be found that has those specs. With a John Deere motor, that cost is \$70,000. The next size available is a 16-inch vacuum with a 49-hp motor at a cost of \$30,000-32,000.

Mr. Reid stated that the 18-inch model is adequate to handle the City's volume of leaves, but the 16-inch vacuum is not.

The timeframe for receiving the 18-inch vacuum is 6-10 weeks, so the order needs to be placed as soon as possible to manage the expected volume of leaves this Fall. Mayor Eady stated staff can bring a proposed budget amendment at a later date since it is known that the money is available in the Capital budget.

Mike Ready made a motion to move forward with purchase of the 18-inch vacuum with 74-hp John Deere motor for about \$70,000. Jim Windham seconded the motion. The motion was approved unanimously (7/0).

14. **Invoices** (Attachment I)

George Holt noted that the Gresco total does not match the total of the individual invoices. Marcia Brooks stated she will note this correction in the minutes. The correct total is 2,280.96.

Jim Windham asked if the invoices to Historical Concepts were paid from DDA. Marcia Brooks confirmed that they were.

15. **Executive Session**

None.

16. **Adjourn**

George Holt made a motion to adjourn at 7:28 p.m. Jeff Wearing seconded the motion. The motion was approved unanimously (7/0).

Respectfully Submitted,



Marcia Brooks
City Clerk/Treasurer